

All Saints Nursery School

Transitions policy

Starting nursery, changing settings or starting school is an exciting time for children and families, but can also be a challenging and anxious time. We are committed to putting the needs of the children first whilst working with parent's carers and other professionals to make transitions as smooth as possible for all concerned.

Starting nursery

We offer home visits which will give parents/ carers the opportunity to meet the key person and discuss the needs of their child (see also home visits policy) Home visits also ensure that the child has met their key person in a comfortable environment prior to starting nursery.

Settling in visits will be arranged, these provide an opportunity for families to meet all staff and see the nursery routine and begin to make connections with other families.

We are flexible about settling times and make it clear to parents that they are welcome and supported at the nursery for as long as it takes to settle their child.

We will telephone parents and carers to reassure them if necessary or make it clear that they are welcome to telephone to see how their child is settling

Parents and carers have daily opportunities to discuss their child's activities and needs and any anxieties.

The parents are made aware of the daily routine so that they can discuss this with their child.

We also liaise with child minders and other carers (with parental permission) to ensure information is passed to parents and we are all consistently working together to meet the needs of the child.

Transition to another setting

If children move to a new setting we will ensure the learning journal and progress tracker are fully updated and will pass these on with the child. With the parents' permission we are always available to talk with the new setting and share any information that may be deemed useful

Transition to school

The move to school is a big step for children and their families. Children leave us to attend several local infant schools and we work hard to maintain links with these schools.

Reception teachers visit the nursery in the summer term to meet the children and talk to the child's key person. Children work on an "All about me" booklet or poster to share with their new teacher celebrating their likes/ dislikes, interests strengths and achievements.

We organise visits to the schools with the child's key person to familiarise them with their new classrooms and the school environment and play with children in the reception class. We also ask the schools to inform us of any events in the summer term which it would be appropriate for children to attend with nursery staff or families.

We organise additional transition meetings and visits for any children with additional needs and plan the transition process carefully with the school ensuring the child's needs will be met.

We hold a transition evening for parents and carers to discuss any concerns and to talk with parents who already have a child at school and can share their experiences.

We invite families for consultations with key persons early in term 6 to discuss any concerns and plan the transition process.

We hold a family celebration event at the end of the summer term to say goodbye to children and families leaving us for school.

Staff will complete progress summaries and progress trackers to share with parents and reception teachers

This policy was adopted at a meeting of _____ name of setting

Held on _____ (Date)

Date to be reviewed _____ (Date)

Signed on behalf of the management

Committee _____

Name of signatory _____

Role of signatory (e.g. chair/owner) _____