

ALL SAINTS NURSERY SCHOOL

ADMISSIONS POLICY

Enquiries

On enquiry, an information pack will be given to prospective parents and an introductory visit will be arranged. This will enable parents to meet with staff and explore the surroundings of the nursery. Management will inform parents on all aspects of the nursery, and will answer any questions parents may have.

Waiting list

Nursery places are subject to availability and staffing levels. If there are no places available, parents will be given the opportunity to join the waiting list. When a place becomes available within a suitable age group, parents of a child at the top of the waiting list will be contacted and offered a place

In the event of over subscription we will apply consider the following criteria:

- 1) Whether the child has had an older sibling within the Nursery School
- 2) Date at which the application was submitted
- 3) The proximity to the Nursery School of the home address.
- 4) Children in care will be given priority if spaces are available.

Children will initially be offered morning sessions from 9 am to 12. Once they are eligible for government funding we can offer morning or afternoon sessions (12.30 to 3.30pm) or full day sessions from 9 to 3.30 pm.

When children become eligible to receive government funding (i.e. the term after their third birthday) or those who are eligible for Free for two funding, and as soon as spaces become available within the nursery school, we will offer children 5 funded sessions.

We try, whenever possible to be flexible about attendance patterns so as to accommodate the needs of individual children and their families.

Please discuss any concerns with a member of staff.

PLEASE SIGN BELOW TO INDICATE THAT YOU HAVE READ AND UNDERSTOOD THE ADMISSIONS POLICY OF ALL SAINTS NURSERY SCHOOL.

Signed -----

Print Name -----

PLEASE NOTE – ACCEPTANCE OF AN APPLICATION FORM DOES NOT IN ANY WAY GUARANTEE A PLACE AT THE NURSERY SCHOOL.